



Training Communication

To: Assured Providers, Assured Trainers, Assured Assessors, Competence Delivery Specialists, and Training Delivery Managers

Subject: PTS electronic logbook and higher competences

Who does this affect?

Assured Providers, Assured Trainers, Assured Assessors and Training Delivery Managers

What is changing?

NSAR Briefing Note #33 advised that PTS electronic logbook entries must contain the safety briefing reference number in the record to be accepted as a valid use of PTS competence by delegates.

NSAR discussed the requirement with Network Rail Technical Authority, following feedback from Providers that the supply chain is routinely not recording this information because it is optional. Network Rail has agreed the following, applicable to PTS competence only:

- Records of **PTS competence recorded in Sentinel can be accepted without the safety briefing reference number**, as it is an optional entry by the COSS swiping in their teams.
- Records of PTS competence in the Electronic Logbook must be of a 'Trackside' location to be acceptable.
- As per briefing #33, due to the use of paper SWPs on the infrastructure, the use of higher competences recorded in the electronic logbook can be accepted as the use of PTS competence.

Additionally:

- There are currently no mandated requirements for higher competence usage to follow this format.
- From 06 December 2025, recording the use of track safety competence in the Sentinel Electronic Logbook is mandatory, and paper logbooks are withdrawn.
- The standard briefings for the new version of the Track Safety Competence Standard (V5) will include that track workers must record the relevant briefing reference number when:
 - Swiping their work group's Sentinel cards as acceptance of the safety brief, and
 - Recording the use of all competences directly into the electronic logbook.
- Supply Chain briefings will include these requirements so that relevant competence holders are directly informed of their responsibilities in holding the track safety competence.
- There will be a grace period in accepting paper logbook evidence until 06 December 2027 to make sure Assured Providers can accept that competence used before 06 December 2025; however, dates recorded as use of competence from 06 December 2025, must be in Sentinel and not in the paper logbook i.e. competence recorded on 07 December 2025 must be on the Sentinel Electronic Logbook and cannot be accepted if recorded in the paper logbook.



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Where can I get further information?

The standards briefings for NR/L2/CTM/021 Competence and Training in Track Safety will also cover these requirements.

If you have any questions, please get in touch with NSAR in the first instance through Freshdesk – <https://nsar.freshdesk.com/a/dashboard/default>

Queries from Sponsors or that are unable to be resolved by NSAR should be sent to Network Rail at: cwsafety@networkrail.co.uk

Thank you.

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